

# ADIRONDACK

# corporate Profile



# About us

## A modest beginning

Adirondack Information Management Inc. is a Canadian-owned Aboriginal supplier, created in 2006 to provide both Aboriginal and non-Aboriginal consultants to public and private sector clients both locally and across Canada. Adirondack was formed on the Hiawatha First Nation in Keene, Ontario, and the company's headquarters is still located in Hiawatha, maintaining Adirondack's Aboriginal roots. Operations headquarters is located in Ottawa, providing an optimal location for liaison with government clients.

Adirondack is a PSAB pre-qualified vendor to the Federal Government and is a Canadian Council for Aboriginal Business (CCAB) certified Aboriginal business, putting us in an excellent position to bid on a multitude of opportunities, grow our business, and expand our presence within the Canadian market.

Adirondack supplies professional consultants who specialize in a wide variety of fields, including Information Technology, Professional Consulting, Learning Services, Real Property, and Technical & Engineering services. We source and network with these skilled individuals, building our database and enabling us to provide our clients with consultants who meet their immediate business needs on short notice.

## coast to coast opportunities

Adirondack Information Management Inc. has placed candidates across the country, from trainers in Miramichi, New Brunswick to Staffing Consultants in Riske Creek, British Columbia. We are experienced with the logistics of managing contracts and consultants remotely, and have done so on numerous occasions with great success. Throughout the duration of the contract, we take care of everything, and we have the experience and knowledge required to comply with all provincial and territorial employment laws and regulations.

## commitment to Excellence

Our number one commitment to our clients, our candidates, and ourselves is our commitment to excellence. To our clients we promise the consistent provision of quality candidates who fit their individual needs; to our candidates we guarantee a personal experience with our account managers. This is the cornerstone of our business, and we don't take it lightly. From meeting with consultants before bidding, to sitting down with clients to determine the unique requirements and challenges within their department, we strive to create the perfect match by discovering what each party needs from every contract.

# Procurement Vehicles

Adirondack Information Management is an approved vendor with numerous Standing Offers and Supply Arrangements, through which we provide a wide variety of in-demand professional services to our government clients.

#### Task-Based Informatics Professional Services (TBIPS)

SO NUMBER: EN578-120158/295/EI SA NUMBER: EN578-055605/491/EI

Adirondack holds a Standing Offer and a Supply Arrangement on Tier 1 and Tier 2 as both an Aboriginal and non-Aboriginal offeror. The TBIPS method of procurement is used in the provision of various technical and professional disciplines, and is available to all Government departments with Informatics requirements.

#### Task And Solutions Professional Services (TSPS)

SO NUMBER: 13TSSO/263/ZN SA NUMBER: 13TSPS/281/ZN

SOLUTIONS SA NUMBER: 13TSSB/122/ZN

Adirondack holds a TSPS Standing Offer; Supply Arrangement, including Tier 2 on the Real Property stream; and Solutions Supply Arrangement. TSPS encompasses the provision of Human Resources, Business & Change Management, Project Management, and Real Property Management Services. It replaces the HRSS, ISS SA, and Change Management Standing Offers.



Learning Services

SA NUMBER: E60ZH-070003/040

The Learning Services method of supply is a government-wide procurement vehicle designed to procure services to create, update or convert, and deliver government-owned training courses including training material for traditional classroom-based learning, e-learning/online training, and/or blended learning.

Proservices

SA NUMBER: E60ZT-120001/306/ZT

ProServices, created to replace PS Online, is a mandatory government-wide vehicle in the provision of both non-informatics and informatics Professional Services below the NAFTA threshold. Adirondack's SA enables us to respond to both Aboriginal set-aside and standard Supply Arrangement requirements.

Temporary Help Services (THS)

SO NUMBER: E60ZN-110002/020/ZN SA NUMBER: E60ZN-110002/272/ZN

THS is used to procure temporary help in five streams for a maximum of 48 weeks. Adirondack holds a Standing Offer and Supply Arrangement as an Aboriginal and non-Aboriginal offeror. This vehicle is available to all Government departments with requirements for most types of contract resources.



# Business Streams

Adirondack Information Management Inc. serves our clients better with our distinct business streams, described below. No matter what services or consultants you require, one of our business streams will provide the perfect fit.

### Professional consulting Services

At Adirondack, we know how important it is to select the best consultant for your professional services team. Our consultants possess the skills, knowledge, and work ethic to meaningfully contribute to your success. Whether it's finance, communications, procurement, HR, or business management our consultants have extensive career backgrounds in both the public and private sectors.

### Real Property Management

Adirondack understands the complexities of Real Property projects, and we have the ability to supply a broad range of professionals and technical specialists to assist you. Our consultants have in-depth industry knowledge and experience; from highly skilled technicians to business and project management professionals, we have the resources to complete your team.

#### IM/IT

Information Management and Information Technology professionals are indispensable in today's increasingly technology-centred workplace.

Adirondack's highly skilled IM/IT consultants bring both technology and business experience to your project.

#### GIS

Adirondack's GIS personnel are highly experienced in a variety of different areas. Technological advances have brought about many changes to the science, and our database of skilled consultants includes Analysts, Specialists, Architects, Managers and Technicians with recent, relevant experience.

#### Learning Services

Adirondack, in conjunction with its joint venture partner, provides a unique mix of leading-edge technology solutions together with a solid understanding of building engaging material to create powerful and cost-effective solutions with measurable results. Our experience includes areas such as hard and soft skills, change management, health and safety, compliance, and LMS.

# Business Practices

### Adirondack & the Environment

At Adirondack, we take our commitment to the environment very seriously, so we have implemented numerous environmentally friendly business practices. Much of our regular business communication is conducted electronically, including testing candidates, sending quality control cards, and submitting timesheets. We print proposals double-sided and submit bids electronically whenever permitted; we only buy recycled-content paper; printer cartridges are recycled; and we recycle or donate outdated devices to cut down on e-waste.

#### E-commerce

One of the many ways Adirondack provides outstanding service to our clients is through our use of e-commerce. Our Electronic Document Management System enables us to easily manage candidates and submissions; we connect with candidates worldwide through job posting websites and Skype; we have implemented electronic timesheets; and our account managers never miss an important call or email thanks to their smartphones.



# Work with Adirondack

### Partnerships & Joint Ventures

In today's highly competitive business world, partnerships and joint ventures allow corporate strengths to be combined to provide greater opportunities to all parties involved. Adirondack Information Management Inc. is often approached to enter into these mutually beneficial agreements, and we welcome the opportunity to increase our business potential and expand our presence as an Aboriginal firm in both the public and private sectors.

### career Transition

For federal public servants or private sector employees nearing retirement, the possibility of building a consulting career is more appealing than ever. With the freedom to apply for contracts as frequently as desired, contracting can provide added income without the commitment of a second career or full-time job. If you're considering transitioning to a consulting career, schedule an appointment with an Adirondack account manager today, and we'll be happy to discuss your options with you.

# contact

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